

2022 Annual Membership Meeting Minutes

February 8, 2022

Hillsboro Community Center Kitchen

Convene and Establish Quorum:

Meeting opened: 5:00 p.m.

In attendance: Gary Gritzbaugh, Nolan Winkler, Barbara Pearlman, Steve Siegfried, Joseph Britton, Richard Spellman, Jim Laupan, JR Garza

Election Results and Welcome New Board Members

Votes were counted and by overwhelming support Jude Warner and Nolan Winkler were elected for a three-year term to be from 2022, 2023, 2024.

Resolution 2022-1

Meeting Time & Place

In compliance with the Open Meeting Act, the Hillsboro Mutual Domestic Water Consumers Association (HMDWCA) gives notice that in Calendar year 2022, it will conduct monthly meetings on the second Tuesday of each month at 5:00 pm. Board will have discretion in having the monthly meeting be virtual or in person at the Kitchen at the Hillsboro Community Center.

HMDWCA will also hold the next annual meeting at 5:00 pm on January 10th, 2023, in the Kitchen at the Hillsboro Community Center

Resolution passed unanimously.

Resolution 2022-2

Budget Adoption

Calendar Year 2022

Whereas, the Board of the Hillsboro Mutual Domestic Water Consumers Association has developed a budget for Calendar Year 2022, and

Whereas, it was developed on the basis of need and through consideration of all user parties of the HMDWCA, and

Whereas, the official meetings for the review of the budget was conducted in compliance with the State Open Meetings Act, and

Whereas, the majority opinion of the Board is that the proposed budget meets the requirement of the Association as determined for the Calendar Year 2022,

It is resolved that the Board of HMDWCA hereby adopts the budget for Calendar Year 2022.

Resolution passed unanimously.

Resolution 2022-3

Election and Term of Board Members

The business and affairs of this Association shall be conducted and managed by a Board of Directors, consisting of five (5) members, all of whom shall be members of this Association. The members of the Board of Directors shall be elected by ballot from the membership of the Association for terms of **three (3) years each**, for full three-year terms.

Resolution passed unanimously.

President's Report:

President Gritzbaugh reported that this has been a consequential year.

- Purchased was the new Above Ground Chlorination Tank. Materials have been purchased to build a protective housing and once done the tank will be connected to the system.
- Based on the five-year schedule, the tanks have been cleaned with recommendations to be included in maintenance for the coming year.
- New member meters have been placed and connected to the system.
Trevor Roberts who has loyally and with expert knowledge of our system has indicated that he will step down from his position as System Operator. He will stay for a year to supervise and train two new System Operator trainees— Jim Laupan and JR Garza. It can not be said enough that Trevor has been a foundational asset to this water system, we are grateful for his service.
- Gritzbaugh also thanked Susan Nasewytewa for not only her four-year service as HMDWCA Treasurer but in remaining to help train our new Treasurer, Jude Warner.

Secretary's Report: Secretary Barbara Pearlman posted the 2021 Annual Meeting Agenda and motion was made to accept the minutes by Winkler, second Gritzbaugh, passed unanimously.

Treasurer's Report: Due to absence of both Susan Nasewytewa and Bob Barnes Gritzbaugh reported that we are fiscally in good shape and while there were major expenditures for both the tank cleaning and the purchase of the Above Ground Chlorinator, we were fiscally responsible and stable/solvent.

System Operator's Report: As previously reported, two new system operator trainees (Laupan and Garza) have been working with Trevor, gained all of their required hours from the State Rural Board and are now working on supervised hours before taking their Operator's test. There has been a renewed effort to have an up-to-date inventory and system which is almost complete. Bob Barnes and Trevor Roberts are in the process of creating a map of the complete system which should be completed by the summer. This will help facilitate repairs and potential problems for our new operators and begin to establish a proactive replacement/testing of equipment that has been in use for the most years.

From the Membership: No remarks.

Adjourn: motion made by Pearlman, Nolan second, adjourned at 5:22 p.m.